

## **926C Separated**

1. Visit [www.leosaonline.com](http://www.leosaonline.com) and create an account
  2. Download/print the 926C (Separated) application
  3. Complete the application and have it notarized
  4. Upload photo to leosaonline account (passport style photo)
  5. Complete payment online via paypal or include cashier's check or money order with application
  6. NCIC Background Check (follow application directions)
  7. Provide documentation of 10 years aggregate service in the SF Career Field
    - (i.e. EPR's, SURF, DD Form 214 member 2 or 4, Orders, Decorations etc...)
  8. Provide a copy of driver's license (Do not send a copy of CAC)
  9. Mail completed application to **Defense Consulting Services (DCS)**  
**8000 IH-10 W Suite 600**  
**San Antonio, TX 78230**
- **Items that should be included with application**
    - Notarized Application (Signed and Dated)
    - Copy of Driver's License
    - NCIC Background Check (unless waiting for FBI direct results)
    - Proof of Service Documentation
    - Passport Photo and Payment if not provided online